

Notice to Counseling Service Providers

The New School of Atlanta is soliciting responses from Counseling Service Providers qualified to provide school counseling services.

The RFP contains the following:

- 1) Advertisement
- 2) Introduction
- 3) Scope of work description
- 4) Proposal Requirements

Proposers should submit one electronic copy (PDF) to Monique Nunnally, Director of Community Engaged Learning of The New School of Atlanta at Monique.Nunnally@tnsatlanta.org. Each Proposer must answer all questions and provide all requested information, where applicable. If the answer to any questions is “none” or if the question is not applicable, please state in writing. The procurement of the Student Counseling Services contract will be based on the RFP and the Proposer’s response. All proposals will be reviewed and evaluated accordingly.

Best,

Peter Lefkowicz
Head of School

Section 1: Advertisement

The New School of Atlanta is soliciting information proposals from qualified Counseling Service Providers interested in providing School Counseling Services. One electronic copy of the RFP response must be received no later than **5:00pm on Friday, May 21, 2021**. Responses should be submitted to the attention of Monique Nunnally, Director of Community Engaged Learning at Monique.Nunnally@tnsatlanta.org. The New School of Atlanta reserves the right to select, re-advertise and/or reject any proposal for any reason including apparent conflicts of interest.

Section 2: Introduction

We named our school The New School because our school culture is one in which we are always looking critically at what we are teaching, how we are teaching, and the results we're achieving. The world is changing at an exponential pace, and along with it, the skills, experiences and mindset required for success after graduation. And by spending part of each day with leaders from the business, arts, and civics communities, our students and faculty are exposed to new challenges, opportunities, and thought leadership from the world around us. Our students leave The New School prepared for any future, having worked with mentors, created portfolios of work, and been immersed in real world experiences, from internships and projects to exhibitions and presentations with working professionals.

We also develop and practice critical Social Emotional and Ethical competencies as a central tenant to our work at The New School, both in terms of preparing our students for the kind of deep project and community engaged learning work they engage in daily, and also for college and professional life after they graduate. Social Emotional Learning is a daily practice for both

students and faculty at The New School. Students spend every other Wednesday in workshops led by faculty and external expert facilitators where they are given tools, opportunities to practice and reflect to develop personal and inter-personal competencies and mindsets. Our day also begins with a Morning Period where students circle back on mindfulness and other inter-personal practices developed in the Wednesday workshops. The program also engages students in deep discussions about race, gender, sexuality, class, mental health, disability, culture and more.

Section 3: Scope of Work + Timeline

The scope of services extends from evaluation, to intake, counseling, and documentation of student counseling services on a ten (10) hour per week basis.

Respondents are welcome to submit proposals that support the following scope of work:

- **Identification:** identifying students in need of counseling services, establishing systems and guidelines for staff and/or parent referrals
- **Evaluation:** (as needed, standardized assessment of needs of school-aged children for referral to counseling services)
- **Observation:** ability to observe students in a school environment to determine needs
- **Counseling:** one-on-one, small group, and/or family setting using best practices
- **Programming-** Plan activities for students to engage in Social, Emotional + Ethical Learning opportunities that support student's overall growth and wellbeing. Plan support and resources for staff and faculty to better support students.

- **Advising staff and families:** advises staff and families on practices, interventions, and strategies to use with students, provide development for school staff as scheduled, participates in meetings as scheduled

Section 4: Proposal Requirements

Counseling Service Provider Information

Provide agency's name, address, website, and telephone number. Include name, title, and email address of the individual who will serve as agency's primary contact. Include a brief description and history of your Counseling Service Provider.

Services Approach

Please explain your approach, style and process.

Provide biographies of key staff

Please include a summary of experience of all key staff.

Experience

Proposals should include a list describing the qualifications and experience of the individual(s) who will provide counseling to students. Ideal candidates will be licensed counselors. Where possible, highlight work for similar organizations (schools with 125< students) .

Service Timeline (FY 2021-2022)

Proposals should include the information on proposed service timelines for tasks described in the scope of work section.

Cost

Proposals must include the estimated cost for all work related to tasks and deliverables outlined in the schedule/timeline. Estimated range of \$20,000-\$30,000 depending on experience.