

## **Assistant Director of Community Engaged Learning—The New School, Atlanta (Full Time Position)**

The New School (TNS), an independent four-year high school in Atlanta, offers an innovative curriculum which blends traditional academic study and community engaged learning, creating opportunities for students to do real-world work that takes them beyond the classroom. TNS takes a blended approach combining multiple experiential learning opportunities with a rigorous college prep program to equip students with the competencies they'll need to thrive in the workplace, higher education, and their personal lives after high school. TNS students apply their classroom learning in the city through major interdisciplinary projects, an entrepreneurship program, and internships, and in the process develop portfolios of exceptional work and experiences. The New School is a pioneer of the Community Engaged Learning (CEL) model and has developed a network of 100+ community partners in Atlanta and beyond. To learn more, please visit [www.tnsatlanta.org](http://www.tnsatlanta.org).

This is a unique opportunity to join a team of passionate educational innovators at an exciting stage in the development of a school at the cutting edge of project-based and community-engaged learning. To learn more, please visit [www.tnsatlanta.org](http://www.tnsatlanta.org).

### **Position Description**

The Assistant Director of Community Engaged Learning will work with the Director of Community Engaged Learning and Head of School to execute and lead The New School's Community Engaged Learning programs. Working with multiple teachers and community partners, the Assistant CEL Director will design, lead, and co-teach interdisciplinary projects that immerse the students to design-thinking, research, and storytelling initiatives in partnership with TNS faculty and community partners. The Assistant CEL Director will assist the CEL Director in implementing innovative assessment tools as well as assisting faculty in integrating trips, speakers, mentors, project partners into their individual subject curricula. The Assistant CEL Director will also help in marketing, managing, and recruiting community partners to lead our innovative after school programs (TNS-X Programs), and in managing the Junior Entrepreneurship and Senior Internship Programs.

### **Essential Job Functions**

#### **Design**

- Assist in the design and development process for the extended Community Engaged Learning (CEL) experiences offered to 9th and 10th grade students
- Work with faculty to integrate CEL experiences into all academic classes including subject-specific trips, speakers and mentors
- Assist in the development and management of the TNS-X after-school enrichment program series

#### **Recruit**

- Identify, hire, train, and supervise project partners, speakers, and mentors for 9th and 10th grade projects, the entrepreneurship program, and subject-based projects
- Recruit community partners to lead TNS-X after-school enrichment programs in fields ranging from drone design to civil rights law.
- Work with 12<sup>th</sup> grade students to identify and secure internships

#### **Guide**

- Lead a team in the delivery of CEL project work and subject-based PBL
- Mentor students through the completion of CEL project work
- Support the work of the Entrepreneurship curriculum, including building and maintaining partnerships with Innovation Partners--local startups, design and marketing firms, incubators, accelerator programs and investment firms

### **Skills and Experience Required**

- Undergraduate degree
- Experience in civic engagement, entrepreneurship, innovation, or project-based-learning role preferred
- The ideal candidate will be adept at building networks and managing relationships, and will have ideas for civic, innovation and research projects
- The ideal candidate will also be an experienced project manager and organizer with excellent written and verbal communication skills, have a keen an eye for detail, an entrepreneurial mindset, and a passion for high school education

All faculty and staff are expected to embody the following New School values:

- The belief that students should be architects of their own learning
- A commitment to knowing students well and serving as their guide
- A passion for innovation, collaboration and participation in a community of learning

To apply or learn more, please send a resume and cover letter to [careers@tnsatlanta.org](mailto:careers@tnsatlanta.org).